

ACMS Getting Started

ACMS will provide APHIS a relevant status of funds and be able to substantiate it, using a consistent, well-defined process that is flexible for all levels of the organization at any time during a financial cycle. ACMS will be a tool to track, reconcile, adjust and analyze the balance of allocations through year-end for any financially interested APHIS party. This process is known as status of funds processing. ACMS will accomplish this status of funds processing by tracking planned and committed expenses as this data is reconciled to matching obligations from the Federal Data Warehouse.

- This system is being used for all Financial Commitment tracking, Status of Funds reporting and the Agency Agreement Inventory.
- The APHIS financial professionals created this system by merging all the desirable attributes of our legacy systems from all Programs.
- The mission: to provide a relevant Status of Funds and be able to substantiate it in an audit from any place, anytime and anywhere.

Security Access Overview: FFIS to FDW to ACMS

The ACMS provides users access to only those records with the same organization identifier(s) that their FFIS profile has access. The organizational identifiers for each FFIS user is downloaded into ACMS through FDW. Some application functionality may vary if a user has global access to all organizations within APHIS. Any area within the application where an organization number can be provided, a user with global access will be presented an ORGN text box to type in their selection, while other users will be presented an ORGN drop down box. This drop down box will only contain organization (ORGN) numbers the user has access as defined in FFIS/FDW. Examples include:

- acms reconciliation - document matches
- acms reconciliation dashboard
- view ledger records
- bill category list

eAuth and FDW Password Differences

USDA eAuthentication is the system used by USDA agencies to enable customers to obtain accounts that will allow them to access USDA Web applications and services via the Internet. eAuthentication provides the functionality of authenticating a user's credentials for access to the ACMS. In other words, a user will log into the ACMS application via eAuthentication using their eAuthentication username and password. For more information about eAuthentication, visit the USDA eAuthentication website at <http://www.eauth.egov.usda.gov/>.

FDW credentials consist of a username and password for FFIS and FDW access. These credentials are often used to access predefined BRIO reports for the organization as well as the FFIS and FDW directly using terminal emulation programs. More information regarding these credentials and BRIO reports can be found at <http://fdw.ocfo.usda.gov/> or an APHIS security officer. Within ACMS, a user's FDW password is never used and should never be entered into any areas of the application. However, a user's FDW username should be provided when their user profile is created. Providing this FDW username will link the eAuthentication credentials to the FDW credentials. A correct link is imperative for proper access to the ACMS since this controls the organizational access to all documents.